

Bay Shore Union Free School District
Bay Shore, NY 11706

Directions for Requesting a Transcript

request a transcript for their child if the student has not graduated and is under the age of 18.

**as graduated is over age 18, e/s e
re ues f r inf r a i n and a andwri en
re is re uired n e re ues f r .**

to make the request, you can:

write to: **rec rdsre ues bdys resc ls. rg**

or

call: 631-968-1182

or

Attendance Dept.

or

fill out the attached transcript request form.
00p

There is a charge for this service.

LOUIS A. BALSAMO
DIRECTOR OF GUIDANCE, K-12

TRANSCRIPT REQUEST FORM TO BE FILLED IN BY APPLICANT
(Please print all information.)

Year

Year